

Health, Safety and Environmental Policy

1. Introduction

- 1.1 This policy document contains the Health, Safety and Environmental (“HSE”) policy for the club. It provides a written statement of commitment and describes the organisation and arrangements for carrying out the policy.

2. Statement of Commitment

- 2.1 The Club believes that one of its most important functions is the prevention of accidents and ill health. We do not wish any of our members or any other person to suffer as a result of our activities. To this end, we intend to comply with all Health and Safety legislation, Codes of Practice, best practice and methods available.
- 2.2 The Health and Safety policy we have prepared indicates the ways in which we intend to meet our legal obligations.
- 2.3 Current legislation requires that we prepare a statement of general policy with respect to the Health and Safety of our members, together with the details of responsibilities and arrangements we have set up to carry out that policy
- 2.4 All members participate in club activities at their own risk. The club cannot and do not accept any liability whatsoever for any accident, injuries or otherwise losses sustained by members during the course of their participation in club activities.
- 2.5 All members are required to ensure that they have sufficient personal and public liability insurance in place to cover them for any events or club activities that they are participating. Any guidance regarding requirements should be requested in writing from the committee.
- 2.6 All members are required to have in their possession and use any required or suggested Personal Protective Equipment appropriate for any club activity that they are participating in. It is each member’s responsibility to ascertain what appropriate PPE is required for any specific activity. Members will not be permitted to participate in any club activity if they are found to be not in possession and correctly using the appropriate PPE.
- 2.5 The club will ensure, so far as is reasonably practicable, that the way we carry out our activities does not affect the Health and Safety of persons who are not our members or officers.

3. Responsibilities

- 4.1 The club’s committee have overall responsibility for ensuring that;
- (i) HSE is regarded as a core activity and there is an effective system for managing the process,
 - (ii) Responsibilities have been defined and understood,
 - (iii) That there is system for monitoring and reviewing.

- 4.2 Whilst the club's committee are responsible for Health and Safety, this responsibility is shared equally between all members of the club and is a condition of membership.
- 4.3 All members have a specific duty to;
- (i) Cooperate with the committee on HSE matters,
 - (ii) Not interfere with anything provided to safeguard health and safety,
 - (iii) Take reasonable care of their own health and safety and that of others who may be affected by their actions,
 - (iv) Report all HSE concerns or incidents (however minor) to the committee.

5. Arrangements

The arrangements to support this policy are as follows:-

- 5.1 Risk Assessment;
- (i) Assessments will be carried out on all activities to establish the potential hazards, assess the risks and identify the control measures required,
 - (ii) The committee will manage the assessment process, maintain the records and review on an annual basis.

6. Incident Reporting and Investigation

- 6.1 An Incident Reporting procedure has been written which requires that;
- (i) All accidents, dangerous occurrences and near misses are reported to the committee,
 - (ii) Significant incidents will be investigated and an incident report completed. The committee will maintain an Incident Report File,
 - (iii) Incidents and Ill Health covered by the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) will be reported to the enforcing authority by the committee.

7. First Aid and Health Surveillance.

- 7.1 The Club will aim to provide first aid facilities that meet the requirements of the Health and Safety (First Aid) Regulations. First Aid training will be provided by an organisation(s) that is Health and Safety Executive approved.

For and on behalf of;
Long Eaton Riding Club